



Valley Forge Military Academy

1001 Eagle Road Wayne, PA 19087

phone: 610-989-1200 • www.vfmac.edu/academy

Recommendation Form

This common recommendation form is accepted by all independent schools who are members of ADVIS (Association of Delaware Valley Independent Schools). To be signed by the parents or guardians and given to the student's present school.

I/We understand that we may not look at this evaluation and assure the evaluator and the school that we will not try to do so. We give permission for the evaluator to release the information on this form to the schools to which we are applying for admission. **We understand that as parents we will not have access to this confidential information and that it will not become part of our child's permanent record.**

First Parent/Guardian Signature Sec electronic signature Date _____

Second Parent/Guardian Signature _____ Date _____

Name of Student _____ has applied for grade _____

To the Evaluator: Please complete both sides of this form and send to all requesting schools. Your comments will be held in strictest confidence. Thank you very much for your cooperation and assistance.

How long have you known the candidate and in what connection? _____

Please list subject taught, including level of difficulty Guidance Office

Please list the textbook used, if applicable _____

Academic Qualities

Academic ability

- ☐ Outstanding
- ☐ Good
- ☐ Average
- ☐ Below average

Academic achievement

- ☐ Outstanding
- ☐ Good
- ☐ Average
- ☐ Below average

Effort and drive

- ☐ Outstanding
- ☐ Good
- ☐ Sporadic
- ☐ Occasional

Study habits

- ☐ Well organized
- ☐ Organized
- ☐ Easily distracted
- ☐ Poor

Intellectual curiosity

- ☐ Strong and varied
- ☐ Good
- ☐ An occasional spark
- ☐ Limited

Ability to work with others

- ☐ Always works well
- ☐ Usually effective
- ☐ Sometimes unable to cope
- ☐ Has great difficulty in a group

Ability to work independently

- ☐ Always works alone
- ☐ Needs help occasionally
- ☐ Needs help frequently
- ☐ Requires supervision

Concentration

- ☐ Exceptional
- ☐ Usually good
- ☐ Occasionally distracted
- ☐ Easily distracted

Written expression of ideas

- ☐ Ideas and mechanics excellent
- ☐ Ideas good, mechanics good
- ☐ Ideas good, mechanics fair
- ☐ Ideas fair, mechanics good
- ☐ Ideas and mechanics poor

Oral expression of ideas

- ☐ Exceptional
- ☐ Good
- ☐ Only when called on
- ☐ Wants to dominate
- ☐ Rarely contributes

Seeks help when needed

- ☐ Always
- ☐ Sometimes
- ☐ Never

Uses Suggestions

- ☐ Always
- ☐ Usually
- ☐ Sometimes
- ☐ Rarely

Personality Traits

CIRCLE all the words that best describe the student

Aggressive
Anxious
Articulate
Assertive
Cheerful
Confident
Conscientious
Disobedient
Easily discouraged
Follower
Helpful
Honest
Influential
Irritable
Manipulative
Motivated
Negative leader
Over-protected
Passive aggressive
Perfectionist
Positive leader
Responsible
Self-centered
Self-disciplined
Shy
Social
Vivacious
Well-liked

Personal Qualities

Maturity

- ☐ Very mature
- ☐ Appropriate
- ☐ Somewhat immature
- ☐ Very immature

Consideration of others

- ☐ Unusually thoughtful
- ☐ Usually considerate
- ☐ Rarely considerate
- ☐ Selfish

Social adjustments with peers

- ☐ Healthy relationships
- ☐ Occasional minor problems
- ☐ Frequent minor problems
- ☐ Relates poorly

Sense of humor

- ☐ Delightful
- ☐ Good
- ☐ Inappropriate
- ☐ Humorless

Attitude of parents

- ☐ Cooperative
- ☐ Uninvolved
- ☐ Overly protective
- ☐ Antagonistic

Self-confidence

- ☐ Has healthy self-image
- ☐ Needs some support
- ☐ Appears overly confident
- ☐ Needs much reassurance

Integrity

- ☐ Very trustworthy
- ☐ Usually trustworthy
- ☐ Occasionally trustworthy
- ☐ Untrustworthy

Conduct

- ☐ Well-behaved
- ☐ Usually obeys rules
- ☐ Occasionally misbehaves
- ☐ Frequently misbehaves

(continues...)

Please comment on each of the following regarding this child. Attach a separate page for additional comments.

Academic Strengths and Weaknesses. Comment concerning writing ability, math skills or other skills appropriate to your subject area will be particularly helpful. Consider such categories as effort, curiosity, motivation, achievement in relation to potential, class participation, and homework preparation.

Emotional Maturity: self-confidence, respect for limits and routine, compliance, ability to make transitions, and response to frustration.

Personal Qualities: leadership, honesty, responsibility, concern for others, and sense of humor.

Overall Rating

	Outstanding	Good	Average	With reservations
As a student	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
As a person	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Is there anything else the school should know as this student is considered for admission?

Do you have any additional information that may be helpful in our evaluation of this student?

May we contact you for further information? ☐ Yes ☐ No

TEACHER'S NAME

POSITION

SCHOOL NAME

SCHOOL ADDRESS

CITY

STATE

ZIP

TELEPHONE

E-MAIL

SIGNATURE

DATE

Thank you for taking the time to complete this evaluation.

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Second Parent/Guardian Signature _____ Date _____

Name of Student _____ has applied for grade _____

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How long have you known the candidate and in what connection? _____

Please list subject taught, including level of difficulty English Teacher

Please list the textbook used, if applicable _____

Academic Qualities

Academic ability

- ☐ Outstanding
- ☐ Good
- ☐ Average
- ☐ Below average

Academic achievement

- ☐ Outstanding
- ☐ Good
- ☐ Average
- ☐ Below average

Effort and drive

- ☐ Outstanding
- ☐ Good
- ☐ Sporadic
- ☐ Occasional

Study habits

- ☐ Well organized
- ☐ Organized
- ☐ Easily distracted
- ☐ Poor

Intellectual curiosity

- ☐ Strong and varied
- ☐ Good
- ☐ An occasional spark
- ☐ Limited

Ability to work with others

- ☐ Always works well
- ☐ Usually effective
- ☐ Sometimes unable to cope
- ☐ Has great difficulty in a group

Ability to work independently

- ☐ Always works alone
- ☐ Needs help occasionally
- ☐ Needs help frequently
- ☐ Requires supervision

Concentration

- ☐ Exceptional
- ☐ Usually good
- ☐ Occasionally distracted
- ☐ Easily distracted

Written expression of ideas

- ☐ Ideas and mechanics excellent
- ☐ Ideas good, mechanics good
- ☐ Ideas good, mechanics fair
- ☐ Ideas fair, mechanics good
- ☐ Ideas and mechanics poor

Oral expression of ideas

- ☐ Exceptional
- ☐ Good
- ☐ Only when called on
- ☐ Wants to dominate
- ☐ Rarely contributes

Seeks help when needed

- ☐ Always
- ☐ Sometimes
- ☐ Never

Uses Suggestions

- ☐ Always
- ☐ Usually
- ☐ Sometimes
- ☐ Rarely

Personality Traits

CIRCLE all the words that best describe the student

Aggressive
Anxious
Articulate
Assertive
Cheerful
Confident
Conscientious
Disobedient
Easily discouraged
Follower
Helpful
Honest
Influential
Irritable
Manipulative
Motivated
Negative leader
Over-protected
Passive aggressive
Perfectionist
Positive leader
Responsible
Self-centered
Self-disciplined
Shy
Social
Vivacious
Well-liked

Personal Qualities

Maturity

- ☐ Very mature
- ☐ Appropriate
- ☐ Somewhat immature
- ☐ Very immature

Consideration of others

- ☐ Unusually thoughtful
- ☐ Usually considerate
- ☐ Rarely considerate
- ☐ Selfish

Social adjustments with peers

- ☐ Healthy relationships
- ☐ Occasional minor problems
- ☐ Frequent minor problems
- ☐ Relates poorly

Sense of humor

- ☐ Delightful
- ☐ Good
- ☐ Inappropriate
- ☐ Humorless

Attitude of parents

- ☐ Cooperative
- ☐ Uninvolved
- ☐ Overly protective
- ☐ Antagonistic

Self-confidence

- ☐ Has healthy self-image
- ☐ Needs some support
- ☐ Appears overly confident
- ☐ Needs much reassurance

Integrity

- ☐ Very trustworthy
- ☐ Usually trustworthy
- ☐ Occasionally trustworthy
- ☐ Untrustworthy

Conduct

- ☐ Well-behaved
- ☐ Usually obeys rules
- ☐ Occasionally misbehaves
- ☐ Frequently misbehaves

(continues...)

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Emotional Maturity: self-confidence, respect for limits and routine, compliance, ability to make transitions, and response to frustration.

Personal Qualities: leadership, honesty, responsibility, concern for others, and sense of humor.

Overall Rating	Outstanding	Good	Average	With reservations
As a student	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
As a person	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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How long have you known the candidate and in what connection? _____

Please list subject taught, including level of difficulty Math Teacher

Please list the textbook used, if applicable _____

Academic Qualities

Academic ability

- ☐ Outstanding
- ☐ Good
- ☐ Average
- ☐ Below average

Academic achievement

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- ☐ Good
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Cheerful
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